

Entry Visa – EU Blue Card

1. General Information

The EU Blue Card allows third-country nationals with a university degree to take up employment in Germany commensurate with their qualifications.

The EU Blue Card, like all longer-term residence permits, is issued **exclusively** by the **relevant alien authority** in Germany. At the German Embassy **you apply for the national visa which is required in advance to enter German territory.**

General information on the EU Blue Card is available from the Federal Office for Migration and Refugees website at [BAMF](#) and from the portal for qualified professionals [here](#).

The visa section of the German Embassy in Warsaw is in charge of all visa applications. The German Missions in Kraków, Wrocław, Gdańsk and Opole do not issue visas and do not provide any information on this subject.

Please note that your visa application must be made **in person** and will be accepted only if **all required documents are submitted according to our regulations**. To apply for a visa it is necessary to book an appointment via our appointment management system online. The link is available on our website. Please take into consideration that it usually takes several weeks to process your application.

Each submitted **document in original** has to be accompanied by **two copies**. Documents in foreign languages have to be **provided with a certified translation into German**.

2. Fees

The fee for processing the visa application is **approx. PLN 400** (€ 75,00 depending on exchange rate). **This amount has to be paid in Polish Zloty**. This is a processing fee. Thus, a refund in case of withdrawal of the application or up-on denial is not possible.

3. Process

Processing visa usually takes some weeks. As soon as the decision has been made, you will be notified by our Embassy accordingly. **Please do not contact the Embassy with questions concerning your application's status.** Inquiries only unnecessarily prolong processing the visa applications.

For the case a positive decision is taken on your visa application the visa can only be handed over to you if an evidence for an existing travel medical insurance is provided. This insurance

has to cover the time period from your entry to Germany until the beginning of your employment. This does not apply if an evidence of a travel medical insurance already has been provided.

4. Required documents

Please make sure that you provide a complete application form and all additional documents required. Incomplete applications will not be considered!

Each submitted document in **original** has to be accompanied by **two copies**. Documents in foreign languages have to be provided with a **certified translation into German**.

- 2 in German language completed and signed application forms (forms are available [here](#))
- 2 recent biometric passport photographs ([sample fotos](#))
- your national passport (validity of which has to exceed your stay by at least six months; issued not earlier than 10 years ago) (original + 2 copies of all pages with records)
- Polish residency permit (e.g. visa / residence card), held for at least 3 months at the time of application and at least held for additional 2 months after your entry to Germany (original + 2 copies)
- additional form for Employment („[Erklärung zum Beschäftigungsverhältnis](#)“)
- current resident registration card/document from Polish authority (2 copies)
- employment contract / binding job offer with information regarding your gross annual salary (2 copies)
- excerpt from the commercial register of the company based in Germany (2 copies)
- if necessary for the employment proof of knowledge of the German language, otherwise proof that understanding of the other language in question is sufficient (2 copies)
- if possible, proof of accommodation in Germany (e.g. tenancy agreement) (2 copies)
- health insurance valid in Germany covering the time period from your entry to Germany until the beginning of your employment (minimum coverage: 30.000 euros) (2 copies)
- curriculum vitae with details regarding professional career and with the relevant certificates, diploma etc. (2 copies)
- German university degree or recognized foreign degree comparable to a German degree (in relation to German degrees an apostille is not required; in relation to degrees of **CIS-states** an apostille is always required – in the case you have a degree from another third country please contact the embassy for information if an apostille is necessary) (original + 2 copies)
- evidence regarding comparability of your university degree – you can check whether your foreign university degree is recognized or comparable by consulting the **ANABIN** database

([ANABIN](#)); For further information regarding the proof of comparability, please implicitly check the **separate information sheet on our homepage!**

Additional information about ANABIN:

Your university degree is not necessarily to be found under your university. It is sufficient if your degree can be found under an “H+” rated university in the state in which your degree has been obtained. If your specific degree or your university are not listed in ANABIN or your university is not rated “H+” / your degree is not recognized as equal or comparable the following applies: you have the possibility to initiate the inclusion of your degree / your university in ANABIN by performing a degree valuation process at the “Zentralstelle für Bildungswesen (ZAB)” (more information at [Link](#)).

In individual cases it may be necessary to provide additional documents.