



January 2021

## Visa for ERASMUS-/DAAD scholarship holders

**Information regarding the necessary documentation regarding the application of a visa for ERASMUS-/DAAD scholarship holders.**

**The documents are to be prepared as follows (in 3 transparent envelopes):**

### **1. First transparent envelope**

All original documents of the applicant (Attention! A printout of an email document is not considered an original!):

- 1.1 Passport with Polish long-term visa of category D for multiple border crossing (or residence card), 2 recent [biometric passport pictures](#), 2 completely filled out application forms ([forms are available for download on our homepage](#)), a recently issued (issued within the last month) confirmation of the Polish university, about the status of study (with statements about the years and field of study, confirmation about scholarship, amount and time frame of scholarship, as well as the name of the university in Germany where the studies should take place). **The confirmation letter of the Polish university must be in English language!**
- 1.2 Admission letter of German university
- 1.3 Polish student ID
- 1.4 Recent bank statement (blocked account)
- 1.5 Proof of health insurance (for example EKUZ, ISIC, EURO 26)

### **2. Second transparent envelope**

FIRST APPLICATION FORM including signed declaration, plus copies of all under No. 1 stated documents.

### **3. Third transparent envelope**

SECOND APPLICATIONFORM including signed declaration, plus copies of all under No. 1 stated documents.

### **Attention!**

In case that the scholarship does not cover the necessary amount of 861 Euro x number of intended months of stay in Germany, the remaining amount between the scholarship and necessary amount has to be proven by a recent bank statement about the available means (from a blocked account). For example: 6-month stay (6 x 861 Euro = 5.166 Euro / scholarship = 2.000 Euro + personal means on bank account = 3.166 Euro / all in all 5.166 Euro).

The balance (between scholarship and necessary amount) has to be paid to your blocked account in advance.

Additional information about copies from passports – we ask to solely provide the following copies:

- Date page with personal data of passport holder (in case of Belarusian passport – 2 pages with personal data),
- Page of passport holding the Polish visa
- Pages of passport with further visa/stamps

The application has to be made in person.

The German Embassy reserves the right to request additional documentation.

It is not possible to have any documentation copied in the Embassy.

The next copy shop is located appr. 2km away from ul. Jazdów.

Erasmus-/DAAD-scholarship holders are exempt from paying the visa fee.